

**Shenzhen Investment Holdings Bay Area  
Development Company Limited**  
**深圳投控灣區發展有限公司**

*(incorporated in the Cayman Islands with limited liability)*

Stock Codes: 737 (HKD counter) and 80737 (RMB counter)

28 March 2022

Dear Shareholder(s),

**Election of Language and Means of Receipt of Corporate Communications**

As permitted under all applicable laws and regulations and the constitutional documents of Shenzhen Investment Holdings Bay Area Development Company Limited (the “**Company**”), the Company provides its Shareholders with a choice of receiving future corporate communications of the Company (“**Corporate Communications**”) either (i) in printed form, in either the English version only, the Chinese version only, or both the English and Chinese versions; or (ii) by electronic means through the Company’s website at [www.sihbay.com](http://www.sihbay.com).

Corporate Communications include any documents to be issued by the Company for your information or action, including but not limited to:

- (a) the directors’ report, annual financial statements together with the independent auditor’s report;
- (b) the interim report;
- (c) a notice of meeting;
- (d) a listing document;
- (e) a circular; and
- (f) a proxy form.

To make your election, please complete the enclosed reply form (the “**Reply Form**”) and return it by post or by hand to the Company’s Hong Kong share registrar, Computershare Hong Kong Investor Services Limited (the “**Hong Kong Share Registrar**”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong **on or before 25 April 2022**. If you return the Reply Form by post in Hong Kong, you may use the mailing label in the Reply Form and no postage stamp is necessary. Otherwise, please affix an appropriate stamp.

**If we do not receive the completed Reply Form or receive a response indicating the objection from you by 25 April 2022 and until you inform us by reasonable notice in writing or by email ([sihbay.ecom@computershare.com.hk](mailto:sihbay.ecom@computershare.com.hk)), you will be deemed to have consented to receive all future Corporate Communications by electronic means through the Company’s website in lieu of the printed form. A notification of the publication of Corporate Communications on the Company’s website will be sent to you by post at your address as appearing in the register of members of the Company maintained by the Hong Kong Share Registrar.**

If you choose to receive Corporate Communications by electronic means and have specified your email address in the attached Reply Form, we will send you an email notification of the publication of the relevant Corporate Communications on the Company’s website on the day that each Corporate Communication is sent to Shareholders. If no email address is provided, we will send notification of the publication of Corporate Communications on the Company’s website to such Shareholders by post.

Even you have made your election, you are entitled at any time by reasonable notice in writing or by email ([sihbay.ecom@computershare.com.hk](mailto:sihbay.ecom@computershare.com.hk)) to the Hong Kong Share Registrar to change your election of language and means of receipt of Corporate Communications. If you have chosen electronic means (or are deemed to have consented to choose electronic means), and, for any reason, have difficulty in receiving or gaining access to the Corporate Communications, we will promptly upon request send to you a printed version free of charge.

Both the printed English and Chinese versions of Corporate Communications will be available from the Company or the Hong Kong Share Registrar on request, and in accessible format on the Company’s website at [www.sihbay.com](http://www.sihbay.com) and the website of Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk).

If you wish to receive a printed copy of the Environmental, Social and Governance Report, you may submit your request to the Hong Kong Share Registrar by post at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or by email to [sihbay.ecom@computershare.com.hk](mailto:sihbay.ecom@computershare.com.hk).

Should you have any query in relation to this document or the above arrangement, please call the enquiry hotline at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays).

Yours faithfully,  
For and on behalf of  
**Shenzhen Investment Holdings Bay Area  
Development Company Limited**  
Wei WU\*  
Chairman

Encl.

\* For identification purpose only

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